Annex 2

Juntos!! Program Letter of Understanding

In agreeing to participate in *Japan’s Friendship Ties Programs*, *Juntos!! Japan-Latin America and the Caribbean Exchange Inbound Program* (hereafter referred to as “the Program”) promoted by the Ministry of Foreign Affairs, I agree and consent to the following terms and conditions as determined by the AFS Intercultural Programs (AFS) (hereinafter collectively referred to as “the Program Organizers”).

**General points for the Program**

* I am fully responsible for arranging and paying for travel between my residence and the airport of origin designated by the Program.
* I am fully responsible for any and all costs associated with cancellations or changes in travel arrangements that I initiate. Such costs may include, but are not limited to, international flights, domestic transportation, and accommodations. I understand I must pay the costs immediately upon demand, in accordance with the instructions provided by the Program Organizers. Exceptions may be made in the case of a medical or other emergency.
* The Program Organizers reserve the right to change or alter the itinerary, transportation, accommodation, or any other arrangements without notice due to the reasons such as weather, conditions of infection in the venue of the program, or the safety management.
* The Program Organizers, associated subcontractors and cooperative organizations, including their staff and

employees, are not and will not be held liable for any injury, accident, illness, loss or damage to personal property, or other contingencies, which may occur during or in connection with my participation in the Program, and are released from any and all claims, liabilities, actions and causes of action against them, except in the case of gross negligence or wilful misconduct.

* The Program Organizers, associated subcontractors and cooperative organizations, including their staff and employees, will not be held liable for any actions or negligence by any third parties including, but not limited to, commercial airlines, railroads, chartered bus providers, hotels, and restaurants.
* Costs that are not explicitly included in the Program are my own responsibility. Any and all costs I incur during or in connection with the Program are my own responsibility including, but not limited to, expenses for medical/dental treatment, replacement of a lost passport or personal articles, or other personal expenditures (e.g., personal purchases, telephone or internet charges), except for those covered by the travel insurance provided by the Program Organizers. I understand I must immediately pay these expenses myself when necessary.
* I understand I must participate in all scheduled activities in the official program, and that missing lectures, meetings, visits, meals or any fixed programming is not permitted for any reason, including professional or academic opportunities or obligations, or a personal preference for other activities. I am fully responsible for any costs associated with missing elements of the official program. Such costs may include, but are not limited to, admission fees, prepaid meal costs, domestic transportation or accommodations, or international flights. I understand I must immediately reimburse the Program Organizers for these costs upon demand in accordance with the instructions they provide.
* I must abide by and adhere to my country and Japanese laws and regulations, and follow the instructions and rules given by the Program Organizers and their agents throughout the Program. I agree to comply with instructions provided by the Program Organizers which may not be required by law, but which the Program Organizers determine to be necessary for the safety and wellbeing of myself and others.
* The Program Organizers may remove me from the Program at any time for reasons they deem appropriate and necessary, including, but not limited to, my violation of the Terms and Conditions or this Letter of Understanding, or my attitude or behavior. I am fully responsible for the expenses incurred for such removal and I will pay the expenses immediately upon demand in accordance with the instructions provided by the Program Organizers.
* I understand that no one, including family or friends, is allowed to accompany me or my group in the Program even if he/she pays the travel costs by himself/herself.
* I understand that my name, pictures and recordings of me taken during the Program and associated events may be used for reporting purposes, on the Program Organizers’ websites and social media feeds, in promotional materials related to the Program, or in meetings.
* I understand that I may be contacted by the Program Organizers following my participation in the Program with relation to activities associated with the Program including, but not limited to, Juntos!! alumni events. By signing this Letter of Understanding, I agree to participate in Juntos!! and certify that I have read and understand and consent to all of the foregoing.

Print Name of Participant

Signature of Participant Date